



Oldfields Pty Limited

8 Farrow Road Campbelltown NSW 2560

PO BOX 1613 Campbelltown NSW 2560

Telephone: 61 2 4627 0777

Facsimile: 61 2 4627 0999

Email: enquiries@oldfields.com.au

OLDFIELDS PTY LIMITED

AUSTRALIAN PACKAGING COVENANT

ACTION PLAN

August 2011-August 2016

Contact Details:

Joanne Ellul

Executive Assistant

PO Box 1613

Campbelltown NSW 2560

Plan approved for implementation by

Ray Titman

Chief Executive Officer

Oldfields Pty Limited



Oldfields Pty Limited

8 Farrow Road Campbelltown NSW 2560

PO BOX 1613 Campbelltown NSW 2560

Telephone: 61 2 4627 0777

Facsimile: 61 2 4627 0999

Email: enquiries@oldfields.com.au

Executive Summary

Oldfields Holdings Limited is a public company listed on the Australian Stock Exchange operating a variety of companies within Australia.

The Board of Directors and Management of Oldfields companies recognise the need for waste reduction and better use of sustainable packaging products in its operations and endorses the aims of the Australian Packaging Covenant.

We have appointed a covenant officer and formed an action team to assist in attaining our listed targets.

Oldfields has established policies and procedures within its Operating Manual as guidelines for all staff in the procurement of packaging items aimed at increasing the use of recycled or sustainable materials.

Company wide policies covering waste reduction and reuse have been issued.

Company Summary

Oldfields Holdings Limited operates the following companies within Australia.

Oldfields Pty Ltd

The Paint Application business manufactures and imports painting accessories for wholesale distribution to the hardware and paint industry outlets nationally.

The division uses a variety of packaging types in both bulk and retail offers utilising cardboard and plastic products.

Oldfields Treco

Garden storage division imports steel and manufactures metal garden sheds for resale both domestically and for export.

This division uses mainly cardboard packaging for both export and domestic packaging.

Oldfields Advance Scaffold Pty Ltd

Oldfields Advance Scaffold imports aluminium and fibreglass scaffold for both sale and rental through its outlets nationally.

This division uses almost no packaging items due to the nature of the product.



Oldfields Pty Limited

8 Farrow Road Campbelltown NSW 2560

PO BOX 1613 Campbelltown NSW 2560

Telephone: 61 2 4627 0777

Facsimile: 61 2 4627 0999

Email: enquiries@oldfields.com.au

Brands

Pro Series
Craftsman
Bondza
Painteroo
House Mate
Wyco

Treco
Rion

Oldfields Scaffold
Advance Scaffold
Zippy Scaff
Flexisafe
Alscaf
Ladderquip

Contact

Name Joanne Ellul
Title Executive Assistant
Address 8 Farrow Road,
Campbelltown. N.S.W.
Phone 02 4627 0777
Fax 02 4627 0888
Email joanne.ellul@oldfields.com.au

APC Team

The action team is comprised of members of marketing, product development, manufacturing and logistics. Specialists will be introduced as required.

ACTION PLAN OLDFIELDS AUGUST 2011-2016

Covenant performance goals and KPI's	Actions	Responsibilities	Baseline data	Target goal	Timeline	Evidence
--------------------------------------	---------	------------------	---------------	-------------	----------	----------

Goal 1 Design

integration of the SPG in design while optimising packaging to achieve resource efficiency and reduce environmental impact without compromising product quality

KPI 1

proportion of signatories in supply chain implementing SPG into APC team	Incorporate design team into APC team	CEO	No team exists	Set up team	By 1 Oct 2011	Meeting minutes
	We will review 20% of packaged products against SPG's	APC team Marketing & sales members	no review has yet been done against SPG's	Complete 20% of products	By 30 June 2012	review documentation by product
	we will review a further 40% of product packaging against SPG's	APC team Marketing & sales members	no review has yet been done against SPG's	complete a total Of 60% of current packaging	By 30 June 2013	review documentation by product
	we will review a further 20% of packaged products against SPG's	APC team Marketing & sales members	no review has yet been done against SPG's	complete a total Of 80% of current packaged items	By 30 June 2014	review documentation by product
	We will complete all current product review of packaged products against SPG's	APC team Marketing & sales members	no review has yet been done against SPG's	All current packaging will have been reviewed and changes made where possible	By 30 June 2015	review documentation by product
	We will design all new packaging with SPG where possible	APC team Marketing & sales members	No new packaging is yet planned	To have packaging that is made from sustainable or recycled product where possible	By 30 June 2015 and ongoing	review documentation by product

Recycling

Covenant performance goals and KPI's	Actions	Responsibilities	Baseline data	Target goal	Timeline	Evidence
Goal 2 Recycling The efficient collection and recycling of all packaging and disposable products	Reduce waste of all consumable packaging	APC team logistics	No policy exists	Issue company policies on both purchasing and disposal	1 st Oct 2011	copies of Policies
KPI 3 Proportion of signatories with policy of supplying recycled packaging	Investigate external waste collection companies compliant to SPG's	APC team	No system exists	Set up separation and recycling bins at all locations	30 th Dec 2011	collection data by external collector
	Utilise recycled packaging into warehouse use	APC team logistics	30% recycled items currently used	Cardboard items Target 100% for warehouse use	30 th Dec 2011	purchase orders
KPI 4 Proportion of signatories with on site recovery systems	Reduce stationery waste	APC team admin members	Currently recycle small amount of office paper	Purchase recycled paper products	30 th June 2015	Purchase orders
				encourage no print policy of documents where possible	ongoing	will show by reduced paper use

Stewardship

Covenant performance goals and KPI's	Actions	Responsibilities	Baseline data	Target goal	Timeline	Evidence
--------------------------------------	---------	------------------	---------------	-------------	----------	----------

Product Stewardship

A demonstrated commitment to product stewardship by the supply chain and other signatories

KPI 6

Proportion of signatories that have formal processes for working with others to improve design and recycling of packaging	Establish a formal process for communicating with suppliers or customers re the design and recyclability of our packaging items	APC team	No formal process currently exists	Issue formal policy and work with supply chain partners	30 th June 2015	policy document
---	---	----------	------------------------------------	---	----------------------------	-----------------

KPI 7

proportion of signatories demonstrating other product stewardship outcomes	We will encourage our supply chain partners to be part of the APC where applicable	APC team	Currently we do not formally encourage this	To discuss the SPG's with our partners to demonstrate the benefits of being part of the APC	30 th June 2015	communications between parties
--	--	----------	---	---	----------------------------	--------------------------------

KPI 8

reduction in number of packaging items in litter	Investigate disposal instructions on relevant packaging.	APC team	Currently our packaging has limited disposal information	Ensure all packaging has adequate and responsible disposal information	30 th June 2011	document of packaging changes.
--	--	----------	--	--	----------------------------	--------------------------------



PACKAGING REVIEW TIMETABLE

PRODUCT GROUP	REVIEW COMMENCEMENT	TARGET FINISH DATE	ACHIEVEMENTS <i>to be reported on in annual APC report</i>
PAINT BRUSHES	01/08/11	30/06/15	
PAINT ROLLERS	01/11/11	30/06/15	
PAINTING KITS	01/11/11	30/06/15	
TRAYS/POLES	01/10/11	30/06/15	
ACCESSORIES	01/03/12	30/06/15	
TAPES	01/03/12	30/06/15	
PROTECTIVE PRODUCTS	01/03/12	30/06/15	
DROP SHEETS	01/08/11	30/06/15	