

# ZIPPY-SCAFF™ MINI GUARD RAIL PACK

## ASSEMBLY INSTRUCTIONS

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### ZIPPY-SCAFF™ MINI GUARD RAIL - PACK COMPONENTS AL-FSXP-M

Item Code	Description	QTY
AL-FSPGR	Guard Rail Frames, Plain	2
AL-FSBRAH-M	Horizontal Brace	4
AL-OUT13	Outrigger Assembly, 1.3m	2

### GENERAL

These instructions provide step-by-step guidance to help you safely and efficiently assemble the Zippy-Scaff™ Mini Guard Rail Pack. Please follow each instruction carefully to ensure all components are correctly fitted and secure.

Deck heights range from 0.4m to 0.8m above ground level. Assembling the Zippy-Scaff™ Mini Guard Rail Pack will raise the deck level to a maximum height of 1.5m.

The **maximum** working load of the deck is 225kg.

The Zippy-Scaff™ Mini Base Unit needs to be assembled first before the Guard Rail Pack can be added. With the base unit already assembled, the deck at 0.8m height and the castor brakes engaged to lock, follow the below steps.

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### Step 1

Unlock frame clips on all four corners of the scaffold. Fit the two plain guard rail frames to the top of the folding base scaffold unit and lock frame clips (See Fig. 1).

### Step 2

Attach the four yellow handrail horizontal braces to the uprights of the plain guard rail frames with brace locking mechanisms facing outwards. With two yellow horizontal braces attached to the top rung level of the plain guard rail frame and two at the mid-level of the plain guard rail frame (See Fig. 2).

### Step 3

Move the working deck from the 0.8m location to top rung of the base frame to achieve the maximum deck height of 1.5m. Ensure hatch door on the deck opens to the left-hand side of the scaffold, which is the same side as the folding cross brace arms.

### Step 4

Attach top of outrigger stem to each folding frame using the clamp assembly and adjust the slope of the outrigger leg to ensure outrigger foot makes firm contact with the ground.

Rotate the required number of outriggers needed to 30° from the folding frame (See Fig. 3).

Attach the outrigger arm between the leg and frame as shown and tighten all wing nuts on outrigger assembly.

Note - Once the deck height is between 1.1m and 1.5m, outriggers are required to be attached to the frame before climbing or using the Zippy-Scaff™ Mini scaffold.

### Step 5

Roll scaffold to desired location and apply brakes to all castors.

The Zippy-Scaff™ Mini Base Unit with Zippy-Scaff™ Mini Guard Rail Pack is now ready for use (See Fig. 4).



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### ACCESSING THE ZIPPY-SCAFF™ MINI BASE UNIT

Access the working deck via the hatch door opening (See Fig. 4).

Open the hatch, climb up frame rungs through to working deck from inside the tower. Close hatch when in use.

**Do not climb up the outside of the Zippy-Scaff™ Mini Base Unit.**

### DISMANTLING THE ZIPPY-SCAFF™ MINI BASE UNIT

1. Remove the two top level yellow horizontal braces.
2. Climb down to ground level and lower the working deck to 0.8m
3. Climb up the working deck and remove the two mid-level yellow horizontal braces.
4. Remove both plain guard rail frames from both sides of the scaffold.
5. Unlatch outrigger clamps on stem and arms and remove outriggers.
6. Remove deck unit from the base frame and release brakes on castors.
7. Release the locking clip on pivot arms by pressing the trigger at the hinge and allow the pivot arms to fold.
8. Stand beside the Zippy-Scaff™ Mini Base Unit and pull the frames in towards the centre.
9. Interlock bottom rungs with the formed wire deck carry cradle.
10. Insert deck onto carry cradle.
11. Unit can now be rolled away, otherwise apply brakes to prevent rolling.

### SAFETY NOTES & PRECAUTIONS

Safe work practices are recommended when using the Zippy-Scaff™ Mini Base Unit with the Zippy-Scaff™ Mini Guard Rail Pack and include but are not limited to:

1. Inspect your Zippy-Scaff™ Mini Base Unit and Zippy-Scaff™ Mini Guard Rail Pack for damage prior to use. Do not use if damaged and consult Oldfields for scaffold repairs or replacement.
2. Use correct protective equipment for the task at hand.
3. Do not exceed rated working load of the scaffold (225kg).
4. Avoid power lines (minimum clearance of 4m). Consult your local electrical supply authority.
5. The Zippy-Scaff™ Mini Base Unit and Zippy-Scaff™ Mini Guard Rail Pack must be used on a hard, flat and level surface.
6. Keep unit and surrounding work area clear of materials and debris.
7. Unit must not be used as a working platform alongside stair voids, at the edge of mezzanine floors, on balconies, unprotected slab edges, penetration or step down under any circumstances.
8. Keep fingers and other body parts clear of potential pinch points (e.g. brace ends, under-deck hooks) when opening and closing the Zippy-Scaff™ Mini Base Unit and Zippy-Scaff™ Mini Guard Rail Pack.
9. When moving the Zippy-Scaff™ Mini Base Unit and Zippy-Scaff™ Mini Guard Rail Pack, keep a firm hold of frames unless unit is fully opened, and castors are locked.

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- 10.** Castors should be locked at all times unless the Zippy-Scaff™ Mini Base Unit is being relocated. Unit must not be relocated while any person or object is on the deck.
- 11.** Do not exert significant sideward force (pushing/pulling) at right angles to the deck unless it is tied to a secure structure.
- 12.** Do not exert excessive pulling force parallel to the deck (unless it is tied to a secure structure).
- 13.** All couplers and fittings used (for ties etc.) must be compatible with 50.8mm O/D tube.
- 14.** Do not attach banners, signs or containment sheeting to the Zippy-Scaff™ Mini Base Unit and Zippy-Scaff™ Mini Guard Rail Pack unless it is tied to a secure structure.
- 15.** Remove any build-up of paint/plaster etc that inhibits function of frame pivot and connections.
- 16.** Always use proper manual handling techniques when loading/unloading the Zippy-Scaff™ Mini Base Unit and Zippy-Scaff™ Mini Guard Rail Pack, for example, bend your knees, avoid bending your back.

**Remember to think first and if in doubt, ask your supplier.**